



# Accessing Your Grades

## Registration

**Step 1.** Open your internet browser. E.g Mozilla Firefox, Internet Explorer etc

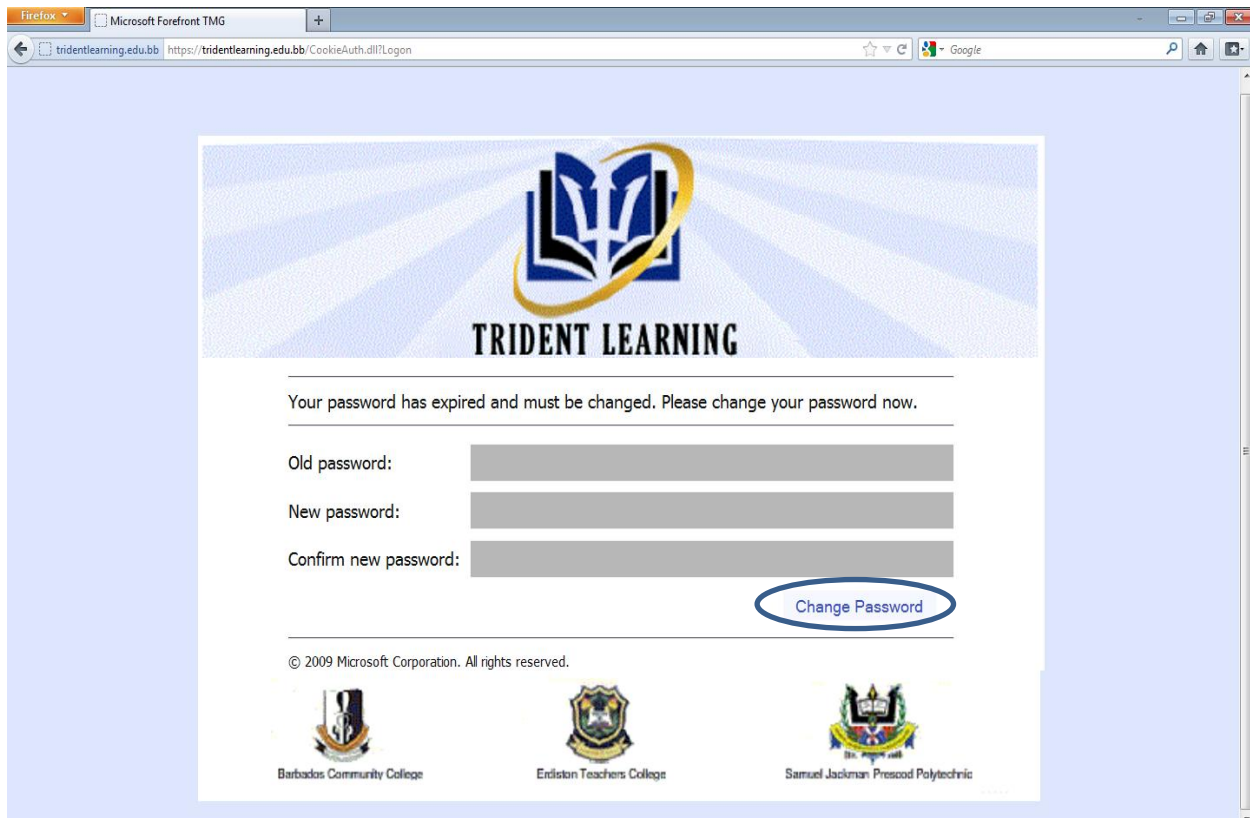
**Step 2.** Go to the address bar and type in the Samuel Jackman Prescod Polytechnic website [www.sjpp.edu.bb](http://www.sjpp.edu.bb)

The screenshot shows a Firefox browser window displaying the Trident Learning website. The address bar shows the URL <https://tridentlearning.edu.bb/cookieAuth.dll?GetLogon?curl=Z2F8reason=0&formdir=6>. The page content includes the Trident Learning logo and the text "TRIDENT LEARNING". Below the logo, there is a security section with the text "Security ( show explanation )" and two radio button options: "This is a public or shared computer" (selected) and "This is a private computer". There is also a checkbox option "I want to change my password after logging on". Below the security section, there are two input fields: "user name:" and "Password:". A blue callout box labeled "Id Number" points to the "user name:" field. Below the input fields is a "Log On" button. At the bottom of the page, there is a copyright notice "© 2009 Microsoft Corporation. All rights reserved." and three logos for Barbados Community College, Emliston Teachers College, and Samuel Jackman Prescod Polytechnic.

**Step 3.** Mouse over **Current Students** menu option and click on the link, Student Services Portal

**Step 4.** Enter required information, User name [Id number] and Password and click log on

**Step 5.** You will be prompted to change your password then click change password



The screenshot shows a Firefox browser window with the URL <https://tridentlearning.edu.bb/cookieAuth.dll?Logon>. The page features the Trident Learning logo at the top, which consists of a stylized blue and yellow book icon with the text "TRIDENT LEARNING" below it. Below the logo, a message states: "Your password has expired and must be changed. Please change your password now." There are three input fields for "Old password:", "New password:", and "Confirm new password:". A blue oval highlights the "Change Password" button. At the bottom, there is a copyright notice: "© 2009 Microsoft Corporation. All rights reserved." and three logos for partner institutions: Barbados Community College, Enderston Teachers College, and Samuel Jackman Prescod Polytechnic.


Your Password **MUST** meet the following requirements:

The password must be between 7 and 20 characters.

The password must contain numbers (0-9).

The password must contain characters (A-Z a-z).

**Step 6.** A message will be displayed informing you that your password has been changed and you will be sent to the home screen, if not click continue



**TRIDENT LEARNING**


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Your password was changed. You should be redirected automatically to the previous URL. If you are not redirected, [click Continue](#).


[Continue](#)

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Barbados Community College



Eriston Teachers College



Samuel Jackman Prescod Polytechnic

## Viewing your grades

**Step 1.** After logging into Trident Learning, this screen will be displayed.

**Step 2.** Go to the right hand corner, main heading labeled Webadvisor.

The screenshot shows the Trident Learning Portal interface. The top navigation bar includes 'SJPP Student' and 'Samuel Jackman Prescod Polytechnic'. The main content area is divided into several sections: 'My Week' with a calendar for April 2013, 'Announcements' (no announcements found), 'Campus News' (no news articles found), and 'Campus Events'. On the right side, there is a 'Quick Links' menu with items like 'About Us', 'Academics', 'Forms', 'Services', and 'Student Accounts'. Below that is the 'WebAdvisor' menu, which is circled in blue. The 'WebAdvisor' menu includes 'User Account', 'Communication', 'Financial Profile', 'Academic Profile', 'Financial Information', 'Communication', 'Registration', and 'Academic Profile'. A blue arrow points from the circled 'WebAdvisor' menu to a larger, detailed view of the 'WebAdvisor' menu below.

The detailed view of the 'WebAdvisor' menu shows the following items: 'User Account', 'Communication', 'Financial Profile', 'Academic Profile' (circled in blue), 'Financial Information', 'Communication', 'Registration', and 'Academic Profile'. A blue arrow points from the circled 'Academic Profile' item in the menu to the larger view below.


**Step 3.** Click on Academic Profile.

**Step 4.** After clicking Academic Profile, the menu will be displayed.

WebAdvisor	
	↻ ?
<a href="#">Main Menu</a>	
<a href="#">Academic Profile</a>	
My class schedule	
<b>Grades</b>	
Transcript	
Transcript Request	
Transcript Request Status	
Enrollment verification request	
Enrollment verification request status	


**Step 5.** In this menu you will click grades, and the below screen will be displayed.

Trident Learning Portal > SJPP Student > WebAdvisor

		Grades <span style="float: right;">?</span>				
<a href="#">User Account</a>		<b>Choose One</b>	<b>Term</b>	<b>Description</b>	<b>Start Date</b>	<b>End Date</b>
<a href="#">Communication</a>			2012S1	2012-2013 Semester 1	08/20/12	12/21/12
<a href="#">Financial Profile</a>		<input type="button" value="SUBMIT"/>				
<a href="#">Academic Profile</a>						
<a href="#">Financial Information</a>						
<a href="#">Communication</a>						
<a href="#">Registration</a>						
<a href="#">Academic Profile</a>						

**Step 6.** Select the option button in the Choose One column for the term that you wish to view, then click the submit button.

**Step 7.** This page shows your intermediate and final grades.

- 
- User Account
- Communication
- Financial Profile
- Academic Profile
- Financial Information
- Communication
- Registration
- Academic Profile

**Grades** 



0000802 Student1

**Advisor**

None

Term GPA 4.000

Course Section	Title	Grd 1	Grd 2	Grd 3	Grd 4	Grd 5	Grd 6	Final Grd	Credits	CEUs
GRDBK-001-TST1	Gradebook Test	A	B	D	D	B	F	A	6.00	

OK